

No. Riphah/Acad./08/267  
Dated: September 25, 2020



## NOTIFICATION

It is hereby notified for the information of all concerned that the Board of Governors of Riphah International University in its 20<sup>th</sup> Meeting held on Monday, June 29, 2020, has approved following amendments in the Academic Regulations (Revised 2015) recommended by the Academic Council:

<b>AMENDMENTS IN EXISTING ACADEMIC REGULATIONS (REVISED 2015) RELATING TO PhD LEVEL PROGRAMS</b>	
<p><b>Section (5) (b) of Existing Academic Regulations for PhD</b></p> <p>The candidate must have carried out and successfully defended at least 6 credit hours of research work with dissertation/thesis in MS/MPhil or its equivalent degree</p>	<p><b>Approved Amended Section (5) (b)</b></p> <p>The candidate must have carried out and successfully defended at least 6 credit hours of research work with dissertation/thesis in MS/MPhil or its equivalent degree. <b>Candidates with non-research MS/MPhil degree will be required to qualify a research work equivalent to 3 Cr Hrs. as proposed by the concerned faculty. The Cr Hrs. will not be counted towards calculation of GPA/CGPA.</b></p>
<p><b>Section (6) (c) of Existing Academic Regulations for PhD</b></p> <p>The requirements for the program shall be completed within the time period as prescribed for the program in its curriculum. However, the minimum time period shall be 03 years and maximum 08 years.</p>	<p><b>Approved Amended Section (6) (c)</b></p> <p>The requirements for the program shall be completed within the time period as prescribed for the program in its curriculum. The minimum time period shall be 03 years and <b>maximum 06 years. However, BASR may allow extension in 06 months segments up to two years on recommendations of Supervisor, HOD and Dean.</b></p>
<p><b>Section (9) (g) of Existing Academic Regulations for PhD</b></p> <p>The registration of the student shall be deemed as cancelled, if he/she does not pass the comprehensive examination within three years from the date of registration in the program</p>	<p><b>Approved Amended Section (9) (g)</b></p> <p>The registration of the student shall be deemed as cancelled, if he/she does not pass the comprehensive examination <b>within two years</b> from the date of registration in the program.</p>

01



**Section (11) (b) of Existing Academic Regulations for PhD**

The student shall normally submit his/her synopsis after successful completion of the coursework to the concerned HOD/In-Charge Postgraduate Studies for consideration and permission of the departmental Research Ethics Committee (REC). The REC shall forward its recommendations to the Dean within fifteen days of submission of the synopsis.

**Approved Amended Section (11) (b)**

The student shall normally submit his/her synopsis after successful completion of the coursework **and comprehensive examination** to the concerned HOD/In-Charge Postgraduate Studies for consideration and permission of the departmental Research Ethics Committee (REC). The REC shall forward its recommendations to the Dean within fifteen days of submission of the synopsis.

**The maximum time allowed for thesis proposal shall be twelve months after qualifying comprehensive examination. In case of non-compliance, the admission of the student shall be cancelled.**

**Section (11) (e) of Existing Academic Regulations for PhD**

The Supervisor and co-supervisor (if any) shall be from the relevant field and shall possess doctoral degree unless otherwise permitted by the BASR.

**Approved Amended Section (11) (e)**

The Supervisor and co-supervisor (if any) shall be from the relevant field and shall possess doctoral degree unless otherwise permitted by the BASR.

**The Supervisor shall be a faculty member of the University. However, co-supervisor may be appointed from outside the University.**

**Section (13) of Existing Academic Regulations for PhD**

d. The Supervisor shall suggest a panel of six external examiners from the approved list. The Vice Chancellor shall appoint three external examiners from the given list (out of whom two shall be from the technologically advanced countries.

f. If the thesis is adjudged as adequate by two of the three examiners, the BASR shall allow the student to appear in the thesis defense (viva-voce) examination.

g. If two of the three external examiners find that thesis is wholly inadequate and thereafter declared rejected by the BASR, the student may be permitted to submit a new thesis provided sufficient allowable time to complete the new research work is available or otherwise he/she may be advised not to undertake the venture again

**Approved Amended Section (13)**

d. The Supervisor shall suggest a panel of **seven** external examiners (**four foreign and three local**) from the approved list. The Vice Chancellor shall appoint **five** external examiners from the given list (out of whom three shall be from the technologically advanced countries.

f. If the thesis is **considered** as adequate by two foreign examiners, the BASR shall allow the student to appear in the thesis defense (viva-voce) examination.

g. If any of the foreign examiners find that thesis is wholly inadequate, the thesis shall be sent to third foreign examiner to break the tie.

h. If the third foreign examiner also find that thesis is wholly inadequate and thereafter declared rejected by the BASR, the student may be permitted to submit a new thesis provided sufficient allowable time to complete the new research work is available or otherwise he/she may be advised not to undertake the venture again





**AMENDMENTS IN EXISTING ACADEMIC REGULATIONS ( REVISED 2015) RELATING TO MS/ MPhil LEVEL PROGRAMS**

**Section (8) (a) (i) of Existing Academic Regulations for MS/ MPhil**

**a. Grades, Grade Points and Calculation of Grade Point Average**

(i) The academic work shall normally be evaluated on the basis of percentage marks obtained and the grade points according to the following grading system:

READY RECKONER FOR CALCULATING GRADE POINT BASED ON LETTER GRADES AND CORRESPONDING NUMERICAL GRADES

Percentage Marks	Grade	Grade Points
90 - 100	A+	4.0
80 - 89	A	4.0
70 - 79	B	3.0*
60 - 69	C	2.0*
Less than 60	F	0.0
Incomplete	I	-
Withdrawal	W	-
Replaced Grade	R	-

\* an increase of 1 marks increases the grade point by 0.1

**Approved Amended Section (8) (a) (i)**

**a. Grades, Grade Points and Calculation of Grade Point Average**

(i) The academic work shall be evaluated on the basis of percentage marks obtained and the grade points according to the following grading system. Relative grading system may be adopted where students are more than 20 as per guidelines provided by the IIEC vide Annexure-I.

READY RECKONER FOR CALCULATING GRADE POINT BASED ON LETTER GRADES AND CORRESPONDING NUMERICAL GRADES

Marks Obtained	Grade	Grade Point
90 and above	A+	4
80-89	A	4
78-79	A-	3.8-3.9
74-77	B+	3.4-3.7*
70-73	B	3-3.3*
68-69	B-	<b>2.8-2.9*</b>
64-67	C+	2.4-2.7*
60-63	C	2-2.3*
Less than 60	F	-
Incomplete	I	-
Withdrawal	W	-
Replaced Grade	R	-

\* to be increased by 0.1 for every 1 score above the minimum for the letter grade band.

**Section (8) (d) (v) of Existing Academic Regulations for MS/ MPhil**

A student may be allowed to improve his/ her CGPA after completion of the program by repeating course(s) within the very next regular semester only with the approval of the Vice Chancellor on recommendations of the HOD/ In-Charge Postgraduate Programs through the Dean. Provided the maximum allowable time of the program is not over and that he/ she has not been issued the award. The student shall have to surrender his/ her previous transcript, provisional certificate and other related documents.

**Approved Amended Section (8) (d) (v)**

A student may be allowed to improve his/ her CGPA **or to register for thesis / additional courses**, after completion of the program within the very next regular semester on the recommendations of the IIOD/ In-Charge Post-Graduate Programs/ Dean **duly approved by Vice-Chancellor**. Provided the maximum allowable time of the program is not over and that he/ she has not been issued the award. The student shall have to surrender his/ her previous transcript, provisional certificate and other related documents.



<p><b>Section (8) (e) (i) of Existing Academic Regulations for MS/MPhil</b></p> <p>A student shall be required to maintain a minimum CGPA of 2.50 throughout the period of study of the program. Whenever the CGPA falls below 2.50 the student shall be given an academic warning for the next semester and this effect shall be published on his/her semester result. Maximum two academic warnings— viz., (1) the –First Probation and (2) the –Last Probation shall be allowed. If the CGPA of a student falls below 2.50 for the third time during the period of study of the program, he/she shall be dismissed from the program <b>and shall not be readmitted in the same program.</b></p>	<p><b>Approved Amended Section (8) (e) (i) recommended by Committee</b></p> <p>A student shall be required to maintain a minimum CGPA of 2.50 throughout the period of study of the program. Whenever the CGPA falls below 2.50 the student shall be given an academic warning for the next semester and this effect shall be published on his/her semester result. Maximum two academic warnings— viz., (1) the “First Probation” and (2) the “Last Probation” shall be allowed. If the CGPA of a student falls below 2.50 for the third time during the period of study of the program, he/she shall be dismissed from the program.</p>
<p><b>Section (8) (f) of Existing Academic Regulations for MS/MPhil</b></p> <p>(i) A student obtaining overall first position in his/her batch shall be awarded a Certificate of Merit and the Chancellor’s Gold Medal provided that he/she obtains a minimum CGPA of 3.50, and has not failed in or has not repeated any course, has not been punished on disciplinary grounds and has completed the entire requirements of the program within the minimum stipulated time period of the program.</p> <p>(ii) A student with transfer of credit/exemption of course shall not be considered to compete for the gold medal.</p>	<p><b>Approved Amended Section (8) (f) of Existing Academic Regulations for MS/MPhil</b></p> <p>(i) A student obtaining overall first position in his/her batch of <b>minimum 5 students</b> shall be awarded a Certificate of Merit and the Chancellor’s Gold Medal provided that he/she obtains a minimum <b>CGPA of 3.75</b>, and has not failed in or has not repeated any course, has not been punished on disciplinary grounds and has completed the entire requirements of the program within the minimum stipulated time period of the program <b>with no lower than grade ‘C’ in any course.</b></p> <p>(ii) A student with transfer of credit/exemption of course shall not be considered to compete for the gold medal.</p>
<p><b>Section (9) (e) of Existing Academic Regulations for MS/MPhil</b></p> <p>The supervisor and co-supervisor (if any) shall be from the relevant field. The supervisor shall possess doctoral degree and the co-supervisor shall have minimum MS/MPhil or equivalent qualification unless otherwise permitted by the BASR.</p>	<p><b>Approved Amended Section (9) (e) recommended by Committee</b></p> <p>The supervisor and co-supervisor shall possess PhD/ MS/MPhil (or equivalent) qualification or as prescribed by accreditation bodies (PMDC/PEC/PCP etc.)</p>
<p><b>AMENDMENTS IN EXISTING ACADEMIC REGULATIONS (REVISED 2015) RELATING TO UNDERGRADUATE PROGRAMS</b></p>	
<p><b>Section (9) (a) of Existing Academic Regulations for Undergraduate Programme</b></p> <p>The academic work shall normally be evaluated on the basis of percentage marks obtained and the grade points according to the following grading system</p> <p>a. Each course shall carry 100 marks. The minimum pass marks for each course shall be 50%. Marks and grade points shall be calculated according to the following table.</p>	<p><b>Approved Amended Section (9) (a)</b></p> <p>a. The academic work shall be evaluated on the basis of percentage marks obtained and the grade points according to the grading system as mentioned below. Relative grading system may be adopted where students are more than 20, as per guidelines provided by the HEC vide Annexure-I.</p> <p>Each course shall carry 100 marks. The minimum pass marks for each course shall be 50%. Marks and grade points shall be calculated according to the following table.</p>





**TABLE FOR AWARD OF GRADES**

Marks Obtained	Grade	Grade Points
90 – 100	A+	4.0
80 – 89	A	4.0
70 – 79	B	3.0*
60 – 69	C	2.0*
50 – 59	D	1.0*
Less than 50	F	0.0
Incomplete	I	-
Withdrawal	W	-
Replaced Grade	R	-

\* to be increased by 0.1 for every 1 score above the minimum for the letter grade band.

Marks Obtained	Grade	Grade Point
90 and above	A+	4
80-89	A	4
78-79	A-	3.8-3.9
74-77	B+	3.4-3.7
70-73	B	3-3.3
68-69	B-	2.8-2.9
64-67	C+	2.4-2.7
60-63	C	2-2.3
58-59	C-	1.8-1.9
54 - 57	D+	1.4-1.7
50-53	D	1-1.3
Below 50	F	0
Incomplete	I	
Withdrawal	W	
Replaced Grade	R	

\* to be increased by 0.1 for every 1 score above the minimum for the letter grade band

**Brig (R) Dr  
Muhammad Azhar Shams TI (M)**  
Registrar

**Distribution:**

- ALL IIMCT

**CC:**

- The Vice-Chancellor
- The Deputy Vice-Chancellor
- The Director, QEC
- Controller of Examinations
- Secretary to the Chancellor
- Secretary to the Executive Director

**APPROVED PROCEDURE FOR RELATIVE GRADING (AS PER HEC GUIDELINES)**

- A<sup>+</sup> will be assigned to above  $\bar{x} + 2\sigma$
- A will be assigned to the range between  $\bar{x} + \frac{3\sigma}{2}$  and  $\bar{x} + 2\sigma$
- A<sup>-</sup> will be assigned to the range between  $\bar{x} + \sigma$  and  $\bar{x} + \frac{3\sigma}{2}$
- B<sup>+</sup> will be assigned to the range between  $\bar{x} + \frac{\sigma}{2}$  and  $\bar{x} + \sigma$
- B grade will be assigned to the mean and spread in 1<sup>st</sup> half of the  
i.e.  $\mathbf{B} = \bar{x} \pm \frac{\sigma}{2}$
- B<sup>-</sup> will be assigned to the range between  $\bar{x} - \frac{\sigma}{2}$  and  $\bar{x} - \sigma$
- C<sup>+</sup> will be assigned to the range between  $\bar{x} - \sigma$  and  $\bar{x} - \frac{4\sigma}{3}$
- C will be assigned to the range between  $\bar{x} - \frac{4\sigma}{3}$  and  $\bar{x} - \frac{5\sigma}{3}$
- C<sup>-</sup> will be assigned to the range between  $\bar{x} - \frac{5\sigma}{3}$  and  $\bar{x} - 2\sigma$
- Similarly, anything below  $\bar{x} - 2\sigma$  will be D and fail categories

